

**KAKATIYA UNIVERSITY
WARANGAL-TELANGANA STATE-506 009**

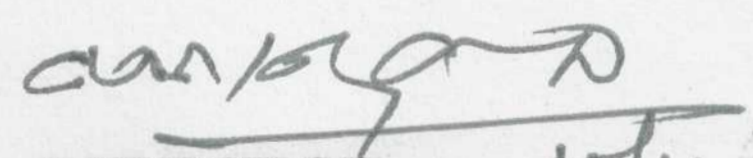
TENDER NOTICE

Tender No. 41 /PC& Stores/KU/Warangal/2018, Date: 15-11-2018.

Sealed Tenders from the registered Printers under two –bid system are invited for the Printing, Binding and supply of:

S.No	Item	Description	No. of Copies
1.	Official Diary, 2019	Size:14 cms. X 22 cms. 80 GSM. Paper (21.3 Kg) (Ballarpur Maplitho Paper Perfect Binding Title-Multi Colour Printing.	1500
2.	Telephone Directories-2019	Size:14 cms. X 22 cms. 80 GSM. Paper (21.3 Kg) (Ballarpur Maplitho Paper Ordinary Binding Title-Multi Colour Printing.	1500
3.	Wall Calendars, 2019	Size: 18 x 11.5 (inches) 300 GSM Art Card Multi colour Printing, 6 leaves (inner leaf) ½ Demmy size Each leaf 2 months (one side printing) 90 GSM BPM paper (12.1 Kg) Two colour printing.	3000

Specimen Copy of Diaries, Telephone Directories and Calendars are available in the Office of the Director, Publication Cell & Stores, Kakatiya University, Warangal for reference. Tender forms with details can be downloaded from Kakatiya University website www.kakatiya.ac.in Downloaded and filled in Tender Forms along with a D.D. for Rs.1,000/- (Rupees One thousand only) drawn in favour of the Registrar, Income Account, K.U., Warangal towards cost of tender form (non-refundable) should be submitted to the Director, Publication Cell & Stores, Kakatiya University, Warangal on or before : 28-11-2018 (5.00 p.m)


DIRECTOR
Publication Cell & Stores

Note: (i) Specifications of Diary, Telephone Directory and Calendars are given in Annexure - II (COMMERCIAL BID FORM).

**KAKATIYA UNIVERSITY
WARANGAL -TELANGANA STATE-506009**

Tender No. 41/PC & Stores/KU/2018

Dated: 15-11-2018

Subject: Tender Notification for the supply of KU. Diaries, Telephone Directories and wall Calendars -Reg.

Eligible Printers are requested to submit their competitive bid in sealed covers under TWO BID SYSTEM for the items detailed in the Annexure-I & II by fulfilling all the conditions.

1. Tender form cost : *Rs.1,000/- (Rupees One thousand Only)
(Non-Refundable)*
2. Closing date & time : *28-11-2018 (5.00 P.M.)*
(for receiving duly filled in Tenders) :
3. Submission of Tender : *Sealed Tenders under two bid systems should be submitted superscribing thereon bidders name and Tender No. and name of the item and must be submitted at the following address or reach by Regd. post before the bid closing time and date.*

*The Director
Publication Cell & Stores
Kakatiya University
Warangal-506 009 (T.S)*

4. Opening of Technical bid : *29-11-2018 at 4.00 P.M. at
Administration Building, K.U.*

(I) Technical Conditions:

1. Only registered printing presses are permitted to participate. Tenders from dealers or other agencies are not accepted.
2. The firms should have the requisite domain expertise with regard to supply of the items.
3. The firm manufacturing unit (Printing press) should be situated in India.
4. All the firms should strictly stick to the quality of the specimen copy.
5. Tenders should contain in GST/TIN No. of the firm and submit a copy of the GST Certificate

6. In case of any deviation from the quality and supply of the above in stipulated date EMD will not be refunded.
7. The firm should have been in existence at least for last three years (document proof is to be attached).
8. The University has the right to reject any tender without assigning any reasons thereof

(II) GENERAL CONDITIONS:

9. Bid shall be submitted in two parts viz., Technical Bid Form (Annexure-I) & Commercial Bid Form (Annexure-II).
 - (i) Technical Bid shall contain Documents such as (1) EMD (2) Copies of Registration Certificates (3) GST/CST Registration Certificate (4) Detailed Profile of the firm.
 - (ii) Commercial Bid form shall contain only price details (including payment terms & conditions) to be filled in Tender schedule (Annexure-II) issued by the University.
 - (iii) **IMPORTANT NOTE:** Technical Bid and Commercial Bid shall be placed in two separate sealed covers. After acceptance of Technical Bid, then only Commercial Bid will be opened. If any firm places Technical Bid and Commercial Bid in one cover or in a single folder or submits the Bids in any fashion other than the one prescribed by the University, they will be rejected. Bid selection will be based on technical evaluation of the firm, product and price.
10. The firm shall enter into an agreement committing the supply of material in time. The rates once agreed are not negotiable throughout the entire period of the contract.
11. Tenders received after the bid closing date/time shall not be considered. Late and delayed tenders shall not be accepted. Telex/Tele fax/E-Mail tenders shall not be accepted and the University takes no responsibility for delay/loss or non-receipt of tenders by Post/Couriers.
12. No unsolicited correspondence shall be entertained.
13. **Earnest Money Deposit (EMD)** Rs. 40,000/- in the form of D.D. drawn in favour of the Registrar, Kakatiya University, Warangal (for Diaries & Telephone Directories) and Rs.10,000/- Separately for calendars.

a. Official Dairy, 2019

Size:14 cms. X22 cms. 80 GSM paper
{21.3 Kg}. (Ballarpur Maplitho Paper Perfect
Binding Title-Multi Colour Printing.

b. Telephone Directories:

Size:14 cms. X 22 cms. 80 GSM paper
{21.3 Kg}. (Ballarpur Maplitho Paper ordinary
Binding Title-Multi Colour Printing.

C. Wall Calendars, 2019 : Size: 18 x 11.5 (inches) 300 GSM Art Card .
Multi colour Printing, 6 leaves (inner leave) ½
Demmy size Each leave 2 months (one side
printing) 90 GSM BPM paper (12.1 Kg) Two
colour printing.

14. Payment will be made only after successful fulfillment of order with assured quality.

15. Liquidated Damages:

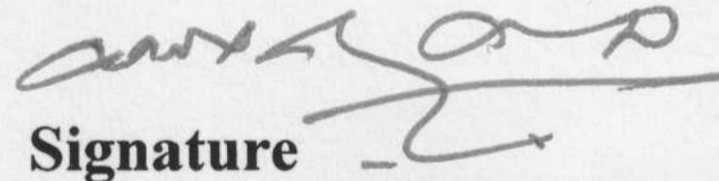
Timely completion of the job is the essence of the Contract. In case of failure to supply within the time specified in the Purchase Order, penalty @ 0.5% of the total value per week or part there of shall be levied upto two weeks from the date stipulated time in the purchase order. After this period, the purchase order will stand cancelled and the firms EMD will be forfeited and also they will be forbidden to participate in further bids issued by Kakatiya University.

16. Any Tender submitted contain incorrect statement and incomplete information will be rejected.

17. Arbitration:

All disputes or differences whatsoever arising between the parties relation to the contract shall be settled by arbitration in accordance with the rules of arbitration of Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties. The venue of arbitration shall be Hyderabad. The appointment of Arbitrator will be made by the Vice-Chancellor, Kakatiya University.

Date: 15.11.2018



Signature

(By Authorized Person with Official Seal)

15/11

**KAKATIYA UNIVERSITY
WARANGAL-TELANGANA STATE-506 009**

ANNEXURE-I

TECHNICAL BID FORM

Tender No. 41/PC& Stores/KU/Warangal/2018, Date: -11-2018.

Name of the Organization :

Office-Address :

Address for Correspondence :

Name of the contact person :

Telephone No.(s) :

Year of Establishment

(Copies have to be attached where or necessary)

Tender Form Cost : Rs.1, 000/-, D.D.No _____ Date: _____
(from Nationalized Bank only)

Bank Name & Amount :

Branch Name :

Registration Certificate :

GST/CST/Registration No. :

Income Tax Account No. :

PAN No. :

TAN No. :

IT Clearance Certificate :

Sales Tax Clearance Certificate :

Technical Competence :

Annual Turnover :

Recent printing Orders received from Government / Universities

List of Infrastructure at the firm :

Details of Ink Used for Printing :

I hereby declare that the above particulars mentioned are true to the best of my knowledge.

1. EARNEST MONEY DEPOSIT FOR DIARY & Telephone Directories -2019

(From Nationalized Banks Only)

D.D. Number :

D.D. Amount : Rs.40, 000/- (Rupees Forty thousand only)

D.D. Drawn Date :

Bank Name :

Branch Name :

2. EARNEST MONEY DEPOSIT FOR CALENDAR-2019

D.D. Number :

D.D. Amount : Rs. 10,000/- (Rupees Ten thousand only)

D.D. Drawn Date :

Bank Name :

Date: _____

Signature
(By Authorized Person with Official Seal)

Note: Wherever required, information can be furnished in a separate sheet duly attested.

**KAKATIYA UNIVERSITY
WARANGAL-TELANGANA STATE-506 009**

ANNEXURE-II

COMMERCIAL BID FORM

Tender No. 4 /PC& Stores/KU/Warangal/2018, Date: -11-2018.

S.No	Item	Description	Price for each Diary/Calendar/	Qty
1.	Official Diary, 2019	Size:14 cms. X 22 cms.80 GSM paper (21.3 Kg.) (Ballarpur Maplitho Paper Perfect Binding Title-Multi Colour Printing.	Rs. (in words.....) each Diary. Inclusive of all taxes	1500
2.	Telephone Directory	Size:14 cms. X 22 cms.80 GSM paper (21.3 Kg.) (Ballarpur Maplitho Paper ordinary binding Title-Multi Colour Printing.	Rs. (in words.....) each Diary. Inclusive of all taxes	1500
3.	Wall Calendars, 2019	Size: 18 x 11.5 (inches) 300 GSM Art Card Multi colour Printing, 6 leaves (inner leaf) ½ Demmy size, Each leave 2 months (one side printing) 90 GSM BPM paper (12.1 Kg) Two colour printing.	Rs. (in words.....) each wall Calendar. Inclusive of all taxes	3000
3.	Delivery to the Director, Publication Cell & Stores, K.U. Warangal. (The price shall include freight, forward and delivery charges etc.,)			
4.	Payment schedule:	Within one month after the delivery		
5.	Delivery Time:	15 th December,2018		

Date: _____

**Signature
(By authorized person with official seal)**

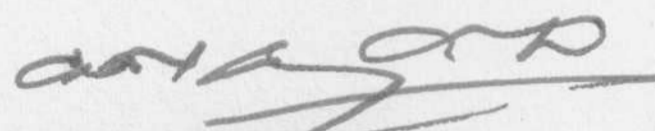
KAKATIYA UNIVERSITY: WARANGAL

TENDER NOTICE

42/PC/KU/2018

15.11.18

Tenders in a sealed covers are invited for K.U. Diaries, Telephone Directories and Wall Calendars-2019 Last date is on 28-11-2018 by 5.00 P.M. Full details in K.U. website: www.kakatiya.ac.in, Contact No. 0870-2453655.


DIRECTOR
Publication Cell & Stores, KU

15/11